



Team Member Project Management and Communication

Employer

BioRN Cluster Management GmbH, Im Neuenheimer Feld 582, 69120 Heidelberg, Germany

About BioRN

BioRN Cluster Management GmbH is a public-private partnership between the BioRN Network and Heidelberg Technology Park. The team of BioRN Cluster Management is charged with the coordination, networking, marketing and development of the Biotech-Cluster Rhine-Neckar (BioRN), one of the leading health clusters in Europe.

Position

To expand our team, we are currently looking for a new employee with experience in communication and project management of publically funded projects.

This position is responsible for the planning and execution of all strategic communications between the various BioRN stakeholders and to support and develop the BioRN brand.

In a second role the position is managing a range of international publically funded collaboration projects assuring regular financial and progress reporting as well as communication between the partners.

A versatile, independent and proactive work attitude as well as extraordinary commitment is expected. Excellent communication skills in German and English, both in verbal and written form are essential as well as a general understanding of and interest in scientific contexts in the field of biotechnology. A familiarity with the regional ecosystem is desirable.

The post is offered as a full time position for an initial term of one year, with an option for a permanent position. Start date is 1st January, 2018.

Required skills

- Experience in publically funded project management
- Experience in communications (including social media, webpage management and media relations)
- Understanding of basic scientific contexts
- Skilled in the composing of formal texts (reporting, press releases etc)

- Excellent communication skills in English and German
- Independent, committed and proactive work attitude

Additional preferred skills

- familiarity with the regional (Rhine-Neckar) biotech network
- submissions from applicants with an industry or business background are encouraged

What we offer

- Versatile and challenging work duties
- Opportunities for responsible and independent assignments
- Collegial and pleasant work atmosphere within a motivated and committed team.

Candidates are requested to submit

- 1-page cover letter explaining the reasons of interest to join our team and personal goals
- Curriculum Vitae outlining experiences, achievements, and personal interests
- References upon request

Applications will be considered until the position is filled.

Contact

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