

SWISS BIOTECH DAY

INFORMATION FOR THE GLOBAL VILLAGE

We are excited to welcome you as an exhibitor of the Global Village at the Swiss Biotech Day, taking place on May 4-5, 2026 in Basel, Switzerland. Below you can find all important information regarding logistics and anything else you need in preparation for your attendance:

Timeline

Date	Content	How to
asap	Reserve your hotel room	Book online here
asap	Upload your company profile	Conference office will contact you
from 15 Jan 2026	Invoice for sponsoring	Conference office will contact you
from 27 Jan 2026	Register online	Register here
from 27 Jan 2026	Set up your partnering profile from HelloPartnering – right after your registration is confirmed by the organizer	HelloPartnering will contact you
until 27 Feb 2026	Submission of companies with scheduled partnering meetings at the booth and/or the regular partnering area	Please see details below
from 17 Mar 2026	Partnering opens, send meeting requests	HelloPartnering will contact you
until 31 Mar 2026	Final submission of logos for the printed conference guide	Conference office will contact you
until 10 Apr 2026	Submission of print-ready graphic data for your back wall (please get in contact with the CCB as soon as possible)	Please see details below
from 24 Apr 2026	Delivery of your material to the Congress Center Basel	Please see details below
until 12 May 2026	Return shipment of your remaining items	Please see details below

General Information

Welcome reception

Sunday, May 3, 2026 | Markthalle Basel | Steinentorberg 20 | 4051 Basel | Switzerland

Swiss Biotech Day conference

Monday, May 4 and Tuesday, May 5, 2026 | Congress Center Basel | Messeplatz 21 | 4058 Basel | Switzerland

You can find detailed information on how to get to the Congress Center Basel on the venue's website at www.messe-basel.com/en/about-us/getting-to-messe-basel/

Event website

You can find all information about the Swiss Biotech Day, including the program, on our event website www.swissbiotechday.ch.

Hotels

If you need accommodation for the Swiss Biotech Day, we have reserved special contingents at selected hotels. For more information on the available hotels, please visit www.swissbiotechday.ch/hotels/ or book directly with the hotels (and mention Swiss Biotech Day).

Registration

You will receive your registration details by the end of January. The registration opens January 27, 2026. Please register on the conference website at www.swissbiotechday.ch/registration-2026. Make sure to enter the special **promo code in the designated field**. Members of the Swiss Biotech Association can use the **Swiss Biotech Association membership rate** when redeeming their tickets. Admission to the conference is only granted to registered participants who have completed payment.

Partnering

You can create your partnering profile as soon as you receive the confirmation email for your registration. Once partnering opens mid-March, you can start sending meeting requests.

If more than 1 company for the Compact booth (approx. 4sqm), 3 companies for the Basic booth (approx. 11sqm) and 5 companies for the Enhanced visibility booth (approx. 25sqm) belong to your delegation, please inform the conference office, which companies will partner at the booth and which companies will use the regular partnering area. Please let us know until February 27, 2026.

Media tables

There will be media tables in the foyer on the second floor (level 2), in Hall 4.0 (level 0) and in the entrance area (level 0) at the registration. In addition, there will be a media table only for delegations in room San Francisco. Your materials may only be displayed at the media tables or at your own booth. Flyers and other marketing items found anywhere else throughout the event grounds are strictly prohibited and will be disposed of immediately.

Social Media

We strongly encourage you to promote your attendance. For this purpose, we have created a social media toolkit including the option **to create your individual promotion banner for your exhibition booth** at <https://swissbiotechday.ch/promotion/banner-exhibitor/>. Share with your network on [X](#) and [LinkedIn](#), that you will be attending, using the hashtag #SwissBiotechDay.

Pictures

Our event photographers will take pictures of all agenda items in the context of the overall program. Unfortunately, we cannot take any individual photo or video requests. If you would like to have images of specific scenarios or sessions, please make the necessary arrangements yourself.

Your exhibition space at the Global Village

The Global Village area is located in room San Francisco on level 3 in the Congress Center Basel.

Booth sizes and furniture

- **Compact booth, approx. 4sqm:** 1 high table, 2 bar chairs
- **Basic booth, approx. 11sqm:** 3 high tables, 6 bar chairs, 1 table and 2 chairs
- **Enhanced visibility booth, approx. 25sqm:** 4 high tables, 8 bar chairs, 1 table and 2 chairs

Included booth equipment

- Octanorm back panels (white with silver aluminium framing) including back-wall printing
- One electrical outlet (Type 13, 10A, 230V, 2.3kW, Swiss plug type J)
- WiFi across the whole area

Printed back walls

To create a uniform look, the back wall of each delegation booth will be printed. The design should highlight the companies your delegation represent and showcase their ecosystem.

Please send the final production file to the Congress Center Basel. The deadline for submitting the print-ready graphic data is April 10, 2026.

- Graphic measurement 3m back wall: 2970x2500mm
- Graphic measurement 5m back wall: 4970x2500mm

Continuous print (Forex):

- If you wish to have one continuous graphic (which is not divided by the aluminium frame), please contact the Congress Center directly for the graphic measurements and prepare the graphic data according to the attached fact sheet.

If you do not have access to an in-house graphics department to create a professional production file, we are happy to provide you with the contact of a graphic designer at your own expense. Please get in touch with Pascal Hürlimann of Congress Center Basel for further information.



Delivery of your material

If you would like to ship your material to the venue **before the conference**, please use the following address:

Congress Center Basel
MCH Exhibitions & Events GmbH
c/o Swiss Biotech Day 2026
Exhibitor XXX / Booth nr. XXX
Messeplatz 21
CH-4058 Basel, Switzerland

Delivery will be accepted from Monday to Friday between 08:00–12:00 CEST and 13:15–16:00. Please do not send any material before April 24, 2026.

Packaged consignments that are to be returned, accompanied by the corresponding documents, must be brought to the appropriate collection point during dismantling and collected within a week (Monday - Friday from 08:00-12:00 and 13:15-16:00 at the reception on the second floor, Messeplatz 21). Items not stored as instructed will be disposed of.

The Swiss customs also requires certain documents for international consignments. You should contact your courier service for these at an early stage. If needed, you can also download the documents at the online ordering shop. Deliveries requiring cash payment will be refused. The Congress Center Basel does not accept any responsibility or liability for loss, damages and delays. Please note that customs will carry out random checks during the event.

Please contact the Customs Office Basel (Messezollamt) if you have any customs-related questions.

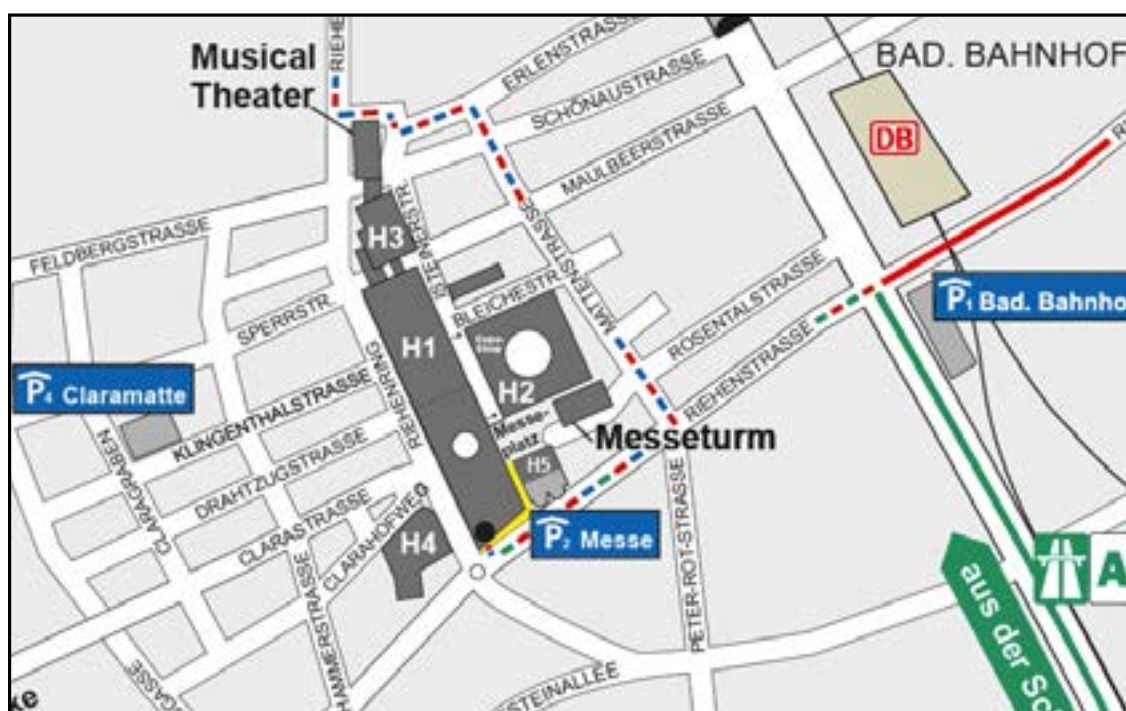
Contact: +41 58 206 21 22 | messe.bs-stjakob-zi@ezv.admin.ch

Setup & dismantling

Depending on the location of your booth, please use the according exhibitor entrance during setup and dismantling.

Exhibition booths in room San Francisco, level 3:

Delivery zone 4 (opposite of Clarahofweg 39), please use lift **401**



Timeline

From April 24, 2026

Shipments may arrive at Congress Center Basel

Sunday, May 3, 2026

- 13:30-16:00 Set-up for exhibitors
Please collect your delivery at the second floor in room Nairobi, for booth #1- 60
Please collect your delivery at the package collection desk next to gate 407 and room Delhi
for booth #61- 130
- 17:30-20:30 Welcome reception at Markthalle

Monday, May 4, 2026

- 09:00 Registration opens for exhibitors
- 09:00-11:00 Set-up for exhibitors
- 09:30 Early bird badge pick-up for regular participants
- 11:00 Registration opens for participants
- 11:00 Event starts
- 11:00-18:00 Exhibition throughout the day
- 11:30-13:00 Lunch

Tuesday, May 5, 2026

- 07:30 Registration opens
- 09:00 Event starts
- 09:00-16:30 Exhibition throughout the day
- 16:30-20:00 Dismantling
- 16:30-18:30 Evening reception
Please place your wrapped and labeled material for return shipment
at room Nairobi or the package collection point next to gate 407 and room Delhi

Until May 12, 2026

Shipments must be picked up by the courier from Congress Center Basel

Contact

For all general questions, please contact:

Ms Christin Regner
Manager Events at Swiss Biotech Day conference office
Phone +41 52 569 82 27 | email info@swissbiotechday.ch

For any questions concerning furniture, printed walls or delivery on site, please contact:

Mr Pascal Hürliemann
Exhibition Management at Messe Basel
Phone +41 58 206 30 66 | email exhibition@congress.ch

For any questions relating the partnering system, please contact:

HelloPartnering support team
Phone +41 44 500 38 44 | email support@hellopartnering.com